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GOVERNMENT OF MEGHALAYA  
HOUSING DEPARTMENT  
ORDERS BY THE GOVERNOR  
NOTIFICATION

Dated Shillong the 9<sup>th</sup> April, 2025.

**No. Housing.4/2015/269** - In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India, the Governor of Meghalaya is pleased to make the following Rules to amend the Meghalaya Housing Engineering and Technical Service Rules, 2017 (hereinafter referred to as the Principal Rules) as follows ;

1. **Short Title and Commencement :-** (1) These Rules may be called the Meghalaya Housing Engineering and Technical Service (Amendment) Rules, 2025.  
(2) It shall come into force with effect from the date of notification.

2. **Amendment of Rule 4:-** The existing sub-rule (1) and (2) of Rule 4 of the Principal Rule shall be substituted, as follows.-

**"4. Composition of the Service .-** (1) The Service shall consist of the following grades and posts:

- (i A). Executive Engineer.
- (ii A). Assistant Engineer.
- (iii B). Junior Engineer
- (iv B). Draftsman Grade – I
- (v B). Surveyor Grade – I
- (vi C). Surveyor Grade – II
- (vii C). Trained Section Assistant.
- (viii C). Untrained Section Assistant.

(2) Each of the categories of posts in clauses (i A), (ii A), (iii B), (iv B), (v B), (vi C), (vii C), (viii C) of sub-rule (1) of Rule 4 shall form an independent cadre. Members of the lower cadre shall have no right to claim for appointment to any of the higher cadre except in accordance with the provisions made in these Rules."

3. **Amendment of Rule 5 :-** The existing Rule 5 of the Principal Rule shall be substituted, as follows:-

**"5. Status .-** The Status of members of the Service holding post in clause (iA) of sub-rule (1) of Rule 4 shall be Grade – I Group – A Gazetted, those holding the posts in clause (iiA) of sub-rule (1) of Rule 4 shall be Grade – II Group – A Gazetted, those holding posts under clause (iii B) of sub-rule (1) of Rule 4 shall be Grade – III Group -B Gazetted after completion of 8(eight) years and Non-Gazetted prior to completion of 8(eight) years, those holding the posts under clause (iv B) and (v B) of sub-rule (1) of Rule 4 shall be Grade – III Group - B Non-Gazetted and those holding the post under clause (vi C), (vii C) and (viii C) of sub-rule (1) of Rule 4 shall be Grade – III Group - C Non-Gazetted."

4. **Amendment of Rule-7 :-** The existing sub-rule (1), (2), (3), (4), (5), (6) and (7) of Rule 7 of the Principal Rule shall be substituted as follows -

GOVERNOR OF MEGHALAYA  
Shillong.

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**"7. Method of Recruitment .- (1) Executive Engineer** : Appointment to the post of Executive Engineer shall be made by promotion from amongst the Assistant Engineers on seniority basis who have rendered not less than 5(five) years of continuous service on the first day of the year in which the selection is made as specified in Schedule – II and whose names are included in the Select List approved under Rule 10.

Provided that, in the event of non-availability of Assistant Engineer who has completed 5 years of continuous service, promotion to the post of Executive Engineer may be considered from amongst the senior most Junior Engineers who have completed 9 (nine) years of combined service as an Assistant Engineer and as a Junior Engineer as specified in Schedule – II and whose names are included in the Select List approved under Rule 10.

**(2) Assistant Engineer** : Appointment to the post of Assistant Engineer shall be made by the following methods:

- (i) By promotion from amongst the Junior Engineers who have rendered not less than 8 (eight) years of continuous service on seniority basis in those posts on the first day of the year in which the selection is made as specified in Schedule – II and whose names are included in the Select List approved under Rule 10.
- (ii) By direct recruitment on the result of the examination conducted by the Commission from the candidates possessing the requisite qualification as specified in Schedule-II.
- (iii) The promotion of vacancies to be filled up in any year in accordance with clause (i) & (ii) above shall be 50:50.
- (iv) Provided that if the ratio of 50:50 could not exactly be determined due to odd number of vacant posts, the vacant post shall be filled by rotation from any (i) & (ii) above.
- (v) No persons shall be eligible for consideration for promotion unless he holds a 3 (three) years Diploma in Civil Engineering from a recognized Institution.

**(3) Junior Engineer** : Appointment to the post of Junior Engineer of Housing shall be made either by direct recruitment on the result of the competitive examination conducted by the Commission from candidates holding a 3 (three) years Diploma in Civil Engineering from a recognized institution or by promotion from amongst members of the service holding posts of Trained Section Assistant possessing the requisite experience as specified in Schedule II and included in the Select List approved under Rule 10.

The proportion of vacancies to be filled up in any years shall be 15% by promotion and 85% by direct recruitment.

**(4) Draftsman Grade – I**: Appointment to the post of Draftsman Grade – I shall be made by direct recruitment on the result of the examination conducted by the Commission from candidates possessing the requisite qualification as specified in Schedule – II.

**(5) Surveyor Grade – I**: Appointment to the post of Surveyor Grade – I shall be made either by direct recruitment through the Commission from candidates possessing qualification as specified in Schedule II, or by promotion from amongst members of the service holding post of Surveyor Grade – II possessing the requisite qualification and experience as specified in Schedule – II and included in the Select List approved under Rule 10.

The proportion of vacancies to be filled up in any year shall be 15% by promotion and 85% by direct recruitment.

(6) **Surveyor Grade – II**: Appointment to the post of Surveyor Grade – II shall be made by promotion from amongst members of the Service holding posts of Trained or Untrained Section Assistant and possessing the requisite qualification and experience as specified in Schedule II and included in the Select List approved under Rule 10.

(7) **Trained Section Assistant** : Appointment to the post of Trained Section Assistant shall be made by promotion from amongst the member of the service holding post of Untrained Section Assistant and possessing the requisite qualification and experience as specified in Schedule – II and included in the Select List approved under Rule 10.

(8) **Untrained Section Assistant** : Appointment to the post of Untrained Section Assistant shall be made either by direct recruitment on the result of the examination conducted by the District Selection Committee from candidate possessing qualification as specified in Schedule II or by Promotion from amongst members of the service holding posts of Khalasi and possessing the requisite qualification and experience as specified in Scheduled-II and included in the Select List approved under Rule 10.”

5. **Amendment of Rule 8 :-** The existing Rule 8 of the Principal Rule shall be substituted, as follows.-

**“8. Departmental Promotion Committee for Gazetted –** (1). For the purpose of appointment by promotion under Rule 7 to posts carrying scales of pay Level-15 of the pay matrix (Fifth Meghalaya Pay Commission) and above there shall be a Departmental Promotion Committee consisting of the following members;-

1. Chief Secretary	-	Chairman
2. Principal Secretary Commissioner & Secretary/ Secretary Housing Department	-	Member Secretary
3. Principal Secretary/Commissioner & Secretary/Secretary/ Additional Secretary, Personnel A.R. Department	-	Member
4. Principal Secretary/Commissioner & Secretary/Secretary Finance Department	-	Member

(2). The Committee may invite any other person to attend its meeting if and when considered necessary.”

6. **Amendment of Rule 9 :-** The existing Rule 9 of the Principal Rule shall be substituted, as follows.-

**“9. Departmental Promotion Committee for Non-Gazetted-** (1) For the purpose of appointment by promotion under Rule 7 to posts carrying scales of pay Level-14 of the pay matrix (Fifth Meghalaya Pay Commission) and below, there shall be a Departmental

promotion Committee consisting of the following members: -

- |   |   |                  |
|---|---|------------------|
| 1. Principal Secretary/Commissioner & Secretary/<br>Secretary, Housing Department.      | - | Chairman         |
| 2. Director of Housing  | - | Member Secretary |
| 3. Representatives from Personnel Department<br>not below the rank of Deputy Secretary. | - | Member.          |
| 4. Representatives from Finance Department<br>not below the rank of Deputy Secretary.   | - | Member.          |

(2) The Committee may also invite any other person to attend its meeting if and when considered necessary."

7. **Amendment of Rule 10 :-** The existing sub-rule (4) and (5) of Rule 10 of the Principal Rule shall be substituted, as follows.-

**"10. Procedure for preparing the Select Lists -**

(4). For the purpose of appointment by promotion under sub-rules (1), (2), (3), (5), (6), (7) and (8) of Rule 7, the Appointing Authority shall consider the list prepared by the Committee along with the character rolls and service records and other documents in respect of each person in the list and unless he considers that any change is necessary approve the list. If the Appointing Authority consider it necessary to make change in the list received from the Committee, he shall inform the Committee of the changes proposed and after taking into account the comments if any, of the Committee approve the said list finally with or without modification as may in his opinion to be just and proper.

(5). The list as approved under sub-rule (4) above shall form the select list for purpose of appointment by promotion under sub-rules (1), (2), (3), (5), (6), (7) and (8) of Rule 7."

8. **Amendment of Rule 13 :-** The existing sub-rule (b) of Rule 13 of the Principal Rule shall be substituted, as follows.-

**"13. Condition of Eligibility for appearing in the Competitive Examination -**

(i) Age - he must have attained the age of 18 years and must not have exceeded the age of 32 years on the first day of the year in which the advertisement for the post is made:

Provided that in the case of candidate belonging to Schedule Castes and Scheduled Tribes, the upper age limit will be subjected to relaxation made by the Government from time to time."

9. **Amendment of Rule 15 -** The existing sub-rule (4) of Rule 15 of the Principal Rule shall be substituted, as follows.-

**"15. Appointment to the Service -**

(4) Appointment under sub-rules (1), (2), (3), (5), (6), (7) and (8) of Rule 7 shall be made in the order in which the names of candidates appear in the Select List approved under sub-rule (4) of Rule 10."

10. **Amendment of Schedule I and Schedule II** – The existing Schedule I and Schedule II of the Principal Rule shall be amended, as follows:-

**SCHEDULE – I**

**(Rule 6(2) and Rule 23)**

Sl no.	Name of Post	Pay Level of Pay Matrix (Fifth Meghalaya Pay Commission)	Numbers of Post		
			Permanent	Temporary	Total
1.	Executive Engineer	L-18	0	1	1
2.	Assistant Engineer	L-15	1	2	3
3.	Junior Engineer	L-11	8	-	8
4.	Draftsman Grade –I	L-11	2	0	2
5.	Surveyor Grade - I	L-11	5	0	5
6.	Surveyor Grade - II	L-7	1	0	1
7.	Trained Section Assistant	L-5	1	0	1
8.	Untrained section Assistant	L-4	6	0	6
		<b>Total:-</b>	<b>24</b>	<b>3</b>	<b>27</b>

**Sd/-**

**Secretary to the Govt. Meghalaya,  
Housing Department**

**SCHEDULED – II**

**Rule 3 & 13**

Sl no.	Name of Posts	Method of recruitment and percentage of vacancies to be filled up in any recruitment year by direct recruitment or promotion.	Nationality	DIRECT RECRUITMENT			PROMOTION		
				Educational Qualification, required for direct recruitment.	Lower Age Limit.	Upper Age Limit.	Person eligible for promotion to posts mentioned in column 2	Qualification experience etc.	Remarks:
1.	2.	3.	4.	5.	6.	7.	8.	9.	10.
1.	Executive Engineer	100% by promotion.	Indian				Assistant Engineer who has rendered not less than 5(five) years of continuous service as Assistant Engineer whose names are included in the select list approved under Rule 10: Provided that, in the event of non-availability of Assistant Engineer who has completed 5 years of continuous service, promotion to the post of Executive Engineer may be considered from among the senior most Junior Engineers who have completed nine (9) years of combined service as an Assistant Engineer and as a Junior Engineer as specified in Schedule – II and whose names are included in the select list approved under Rule 10.	As per Govt. norms.	



Sl no.	Name of Posts	Method of recruitment and percentage of vacancies to be filled up in any recruitment year by direct recruitment or promotion.	Nationality	DIRECT RECRUITMENT			PROMOTION		
				Educational Qualification, required for direct recruitment.	Lower Age Limit.	Upper Age Limit.	Person eligible for promotion to posts mentioned in column 2	Qualification experience etc.	Remarks:
1.	2.	3.	4.	5.	6.	7.	8.	9.	10.
2.	Assistant Engineer (Project)	(i) 50% by promotion (ii) 50% by direct recruitment.	Indian	Bachelor Degree/ Master Degree in Civil Engineering from recognized Institute/University.	As per Govt. norms.	As per Govt. norms.	Junior Engineers who have rendered not less than 8(eight) years of continuous service and must have passed 3 years Diploma course in Civil Engineering.	Not less than 8(eight) years service as Junior Engineer and must have passed 3 years Diploma course in Civil Engineering.	

Sd/-  
Secretary to the Govt. of Meghalaya,  
Housing Department.